

## **College Visits**

Visits to colleges or universities are permitted for juniors and seniors and will be classified as excused absences under the following guidelines:

1. Students are only allowed up to two school days excused absence per **school** year for college visits.
2. The student must provide an official document for verification of the visit from the college or university to the attendance office **within three days of the student's return to school**. Examples of this document include but are not limited to something on letterhead from the accredited institution of higher learning confirming the student's attendance at the visit, an email confirmation of meeting with school personnel from the college or university, or an official agenda of the orientation.

Please contact the attendance clerk with any questions **PRIOR** to your visit.